



MIAMI-DADE COUNTY COMMISSION ON ETHICS & PUBLIC TRUST

AFFIDAVIT ATTESTING TO COMPLIANCE WITH SECTION 2-11.1 (bb) OF THE
MIAMI- DADE COUNTY CONFLICT OF INTEREST AND CODE OF ETHICS ORDINANCE

I, John Elizabeth Alemán, having been duly elected to serve as Commissioner (Group VI), in the City of Miami Beach do hereby depose under oath or affirmation, that I have read the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance and agree to comply with the provisions of said ordinance.

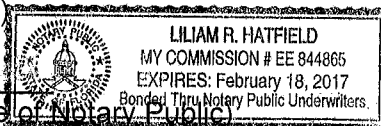
John Elizabeth Alemán
Signature of elected official

11/20/2015
Date

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

Sworn to (or affirmed) and subscribed before me this 20 day of November, 2015, by John Elizabeth Alemán

Liliam R. Hatfield
(Signature of Notary Public, State of Florida)



(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally known to me ✓

or

Produced Identification _____

Type of Identification Produced: _____

NOV 20 2015


MIAMI BEACH

OFFICE OF THE CITY CLERK

LTC No. 452-2015

LETTER TO COMMISSION

TO: Mayor Philip Levine and Members of the City Commission

FROM: Rafael E. Granado, City Clerk 

DATE: November 20, 2015

SUBJECT: **MIAMI-DADE ETHICS COURSE REQUIREMENTS FOR NEWLY ELECTED OFFICIALS**

On June 4, 2013, the Miami-Dade Board of County Commissioners adopted Ordinance No. 13-50, amending Section 2-11.1 of the Code of Miami-Dade County, Florida, to require County and Municipal elected officials to complete an ethics course offered by the Miami-Dade County Commission on Ethics and Public Trust within ninety (90) days after being sworn into office. The course includes a review of the Conflict of Interest and Code of Ethics Ordinance; the Sunshine Law; the Public Records Law; and the Citizens' Bill of Rights.

The ethics course requirement applies to all newly elected officials and re-elected incumbent officials, regardless of whether they have previously taken the course.

The Ethics Training for Elected Officials will be conducted on:

DATE: **December 4, 2015**

TIME: **1:15 p.m. (Two-hours)**

ADDRESS: **City of Doral
8401 Northwest 53rd Terrace
Doral, FL 33166**

Please note that this training is separate and mutually exclusive of the State of Florida's mandatory four-hour ethics requirement.

To register for the training, please e-mail Robert Thompson, Miami-Dade County Commission on Ethics and Public Trust Community Outreach Coordinator at robthom@miamidade.gov.

A copy of Section 2-11.1 (bb) of the Code of Miami-Dade County is attached hereto.

Also, please see the outline included in the first two (2) pages of the City Attorney's Briefing Book under Tab 9 regarding the County and State requirements.

cc: Raul J. Aguila, City Attorney
Jimmy Morales, City Manager
Debora J. Turner, First Assistant City Attorney

NOV 20 2015


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have jurisdiction to consider an alleged violation of subsection (c) if the requirements of subsection (c) have been waived for a particular transaction as provided therein.

(Ord. No. 10-48, § 1, 7-8-10)

(z) Prohibition on participation in settlement negotiations. Neither the Mayor, a County Commissioner nor any member of their staff shall participate in settlement negotiations of claims or lawsuits, including but not limited to contract scope or compensation adjustments involving the County without prior approval of the Board of County Commissioners.

(aa) County Attorney's Office participation in contract adjustments. County staff shall request the participation of the County Attorney's Office to provide legal advice regarding scope or compensation adjustments which increase by more than one million dollars (\$1,000,000), the value of a construction contract or a contract involving the purchase of goods or services.

→ **(bb) Affidavit and Ethics Course.** Each person who is elected to serve as a member of the Board of County Commissioners or as Mayor of Miami-Dade County shall execute an affidavit, on a form prepared by the Ethics Commission, stating that he or she has read the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance and agrees to comply with the provisions of said ordinance. Each elected official covered by the requirements of this subsection shall file the required affidavit with the Ethics Commission prior to being sworn into office. Each elected official, as defined in subsection (b)(1), shall, within ninety (90) days after being sworn into office, submit to the Clerk of the Board a certificate of completion of an ethics course offered by the Miami-Dade County Commission on Ethics and Public Trust ("Ethics Course"). Each employee of the County, as defined in subsection (b)(5) and b(6), shall within one hundred and eighty (180) days of the effective date of this ordinance or within sixty (60) days after being hired by the County, submit to the Clerk of the Board a certificate of completion of an Ethics Course offered by the Miami-Dade County Commission on Ethics and Public Trust. Employees shall be required to complete a refresher Ethics Course every two years thereafter. Each employee who has completed a refresher Ethics Course shall submit to the Clerk of the Board a certificate of completion. The Ethics Course shall include, but not be limited to, a review of the following topics: the Conflict of Interest and Code of Ethics Ordinance; the Sunshine Law; the Public Records Law and the Citizens' Bill of Rights. The requirements of this subsection (bb) relating to the Ethics Course for employees shall not be applicable to any municipality in Miami-Dade County unless said municipality has adopted an ordinance providing for the Ethics Course, and has entered into an interlocal agreement with the County authorizing the Ethics Commission to provide the Ethics Course provided for in this subsection.

NOV 20 2015

(Ord. No. 12-11, § 1, 3-6-12; Ord. No. 13-50, § 1, 6-4-13)

